

	Monday, March 02	Tuesday, March 03	Wednesday, March 04	Thursday, March 05	Friday, March 06
6 <sup>am</sup>					
7 <sup>00</sup>					
8 <sup>00</sup>					
9 <sup>00</sup>					
10 <sup>00</sup>	9:30 My week kicks off with a weekly team meeting to discuss the projects we're working on this week	9:30 Today I am working from home so I can focus on writing insightful conclusions and recommendations	9:30 A request for a proposal is received from a client, so I spend the morning sending out quotes to fieldwork and data processing agencies	9:30 Attend a team presentation to learn about the multiple sclerosis therapy area	9:30 Receive Quant charts and add takeouts, start working on conclusions
11 <sup>00</sup>	11:00 Debrief from central location interviews in the U.S. last week with my project team, followed by a brainstorming session to structure the presentation		11:00 Fieldwork for a quant project I am working on completes so I send the client an update and send the dataset to Data Processing. I fill in a charting spec form and send it off to be charted.	11:00 Put finishing touches to proposal and send to client	11:30 Attend briefing meeting to find out about new project that has been commissioned and I will be project managing
12 <sup>pm</sup>					
1 <sup>00</sup>			1:00 Meet other graduates for lunch		1:00 Lunch in cafe
2 <sup>00</sup>			2:00 I put the final touches to the presentation-its now ready to be checked and sent to the client!		2:00 Working on project for graduate presentation and dealing with client queries about presentation sent earlier in the week
3 <sup>00</sup>					
4 <sup>00</sup>			4:00 I put together the costings for the proposal and work out the timelines	3:30 Check Quant data tables returned from data processing	
5 <sup>00</sup>				4:30pm-5:45pm 4:30 Book travel to Switzerland to present Qual presentation to client on Monday	5:00 Friday drinks!
6 <sup>00</sup>					